



**Position Title:** Senior Associate Attorney

**Date Posted:** May 24, 2021

**Expiration Date:** When filled

**Contact Email:** [info@jrwiener.com](mailto:info@jrwiener.com)

**Firm Description:** [Jason Wiener p.c., a public benefit corporation](#), a unique social enterprise law firm with shared office space in Boulder and Denver (currently working remotely), is seeking an entrepreneurial associate with 5-6 years' experience to work with attorneys who specialize in transactional (corporate and securities) legal services for social enterprise and cooperative business models.

We are expanding our team of 4 core attorneys and 5 contract attorneys. We specialize in all forms of cooperatives (worker, housing, purchasing, etc.), social enterprise entities, technology startups and transactions, public benefit corporations, and nonprofits.

Our practice is diverse as to industries, and includes working with established and emerging companies and clients, in fintech, consulting, platforms and networks, arts and culture, real estate and housing, retail, health, agriculture, media, solar and renewable energy, and software.

You can find more information about our [practice areas](#), [values](#), [attorney bios](#), and [writing](#) on our [website](#).

**The ideal candidate:**

- Interested in working with clients who are mission driven, from all around the country;
- Exhibits values alignment with the firm;
- Mid to big firm experience in one or more of following practice areas: mergers/acquisitions, corporate, securities and venture financing transactions, technology transactions, real estate, complex startup and on-going entity structures, intellectual property, and commercial contracts;
- Interested in learning the cooperative business model, including cooperative corporations and limited cooperative associations;
- Well-rounded, tech-savvy, creative, organized, and entrepreneurial, with the ability to not just take direction and draft documents, but to lead projects from beginning to end;
- Comfortable helping with business development;
- Experienced in making presentations to the public in person or by electronic means;
- Likes to write blog posts on legal matters for our stakeholders;
- Good organizational and time management skills, is self-motivated, and can work independently and follow through on assignments;

- Strong oral and written communicator, and comfortable working transparently, or “showing the math”;
- Enjoys and is skilled at interacting effectively and professionally with clients;
- Performs effectively in environments with competing demands and frequent workload changes from both clients as well as teammates;
- Sets priorities which accurately reflect the relative importance of job responsibilities and prioritizes assignments to complete work in a timely manner;
- Thrives in a highly collaborative, dynamic and fun team environment; and
- Able to maintain strict confidentiality of the firm's internal and personnel affairs and client information and understands ethics of position including ethical rules in regard to confidentiality, billing, and client representation and advocacy.

**Position Description:**

We are looking for a person who can provide transactional legal services for small to medium sized business clients and has at least some experience in:

***Business Law, Finance, Securities, Corporate, Commercial Real Estate:***

- Work with clients in determining entity structures, general preparation and drafting of corporate documents, board resolutions, and related documents;
- Secured and unsecured debt transactions, including reviewing or drafting purchase and sale agreements, commercial loans and security agreements;
- Experience negotiating, drafting and advising clients with respect to venture formation, employee equity, venture finance, and M&A;
- Familiar with Reg D securities documentation and disclosure requirements, including subscription agreements and disclosures;
- Documentation for commercial real estate sales and leasing, including sales contract review and drafting, coordinating closings with clients;
- Intellectual property contract drafting, including software licensing;
- Experience with and understanding of blockchain and digital asset related technologies and related financing and transaction structures. and
- General coordination with clients regarding the above.

***Operations and Administration:***

- Assist with client and business development through public presentations, blog writing, client outreach, and maintaining client communications with current clients.
- Responsible for personal time keeping and assistance with the monthly billing process.
- Participate in weekly, quarterly and annual team meetings, including an annual retreat.

**Minimum requirements include:**

- A minimum of 5-7 years’ experience with a mid-size or large law firm or in-house corporate law department;
- Licensed to practice law in at least one state, with a preference for California, New York, Oregon, or Washington.
- Excellent writing, editing, research and organizational skills.

- Primary experience with transactional law.

Hours are flexible but we are looking for a full-time person. Salary is commensurate with experience starting at \$90,000 annually, and we offer a benefits package including flex time, paid time off, access to a group health insurance, cutting edge platform and self-directed 401(k), fun team gatherings and a collegial work environment where everyone has a voice. Jason Wiener|p.c. is an equal opportunity employer. Women, gender non-binary, and persons of color are encouraged to apply.

Please send cover letter, resume, and references to Jessica Denny, [info@jrwiener.com](mailto:info@jrwiener.com).